

Mr. Heatley's WELCOME Letter

SCIENCE 2020 - 2021

In order to guarantee that your child will have a safe and successful school year, I am sending home a copy of the policies for my classroom. During the first week of school, I will go over the policies and rules and students will be directed to keep a copy in their folder after you have read and signed the handout.

Supplies:

A 1-inch, three-ring binder or a plastic folder (*3 prongs, two pockets*)

Lined, Loose-leaf notebook paper

Pencils. Mechanical pencils are preferred because they never need sharpening.

Pens (*Black or Blue Only*)

Highlighter

(There may be a need for some additional supplies as the year progresses.)

4 Simple Rules:

- Be Prompt, in your chair, and ready to work when the bell rings.
- Be Prepared with your homework, binder, and a pencil every day.
- Be Courteous to all in the classroom.
- Be Responsible for yourself.

I will go over the rules in detail with my classes the first few days of school. There will be consequences for students who chose not to follow the policies.

Disciplinary Actions:

1. Warning
2. Seating change
3. Parent Contact/ Writing Assignment
4. Teacher Note
5. Disciplinary Referral

Conduct Grade:

E – Few if any behavior problems

S – Corrects any behavior problems if spoken to/disciplined

N – Two or more steps in a behavior plan are needed

U – One or more referrals for class behavior

Grading Policy:

Grades will be divided into three categories:

- 40% Major Grades – This will include tests, some vocabulary tests and may include some projects.
- 35% Intermediate Grades – This will include quizzes, some projects and some labs.
- 25% Minor Grades - This may include any daily assignments, bell work, and class participation.

Folders:

I require that all students keep a folder in order to organize their work. All pages will be headed correctly, and numbered. I feel that organizing, maintaining, and being responsible for a folder is a very important part of being a responsible student. Students are required to bring their science folder to class each day.

No Name Papers (HNMS Policy) beginning on September 9th:

- If the students does NOT have his first and last name on the paper, then it is a zero.
- If the student has his/her name, but NOT the date and period, then deduct 20 points.

Textbooks:

Each student will be issued a softback, consumable textbook and it will be the student's responsibility to bring this textbook to class each day. If a student loses a textbook, the replacement fee is \$86.30.

Electronic Devices Policy:

Cell phones should be on silent and not visible in the classroom unless there is a direct instructional need. Students found in violation of this policy will be referred to the administration. This policy also applies to other devices such as iPods, tablets, and gaming systems. Head gear (Ear buds, blue tooth, or head phones, etc.) are permitted on a **rewards basis only**. Earbuds are not allowed in the hallway, lunchroom, or common areas.

Make-up work:

When a student is absent, it is the responsibility of the student to make-up work which is missed. Students should look on the calendar on **Mr. Heatley's website** (linked to the HNMS website) to find the assignments and come see me for handouts. All assignments should be made up within 3 days of the student's return to class. Please see me about arranging a time to make up quizzes and tests.

Student Planners:

Students are given planners and they are expected to begin each class period by copying the homework which is written on the white board. The student planner is an excellent way for the parent to maintain a daily log of the child's work. After students write down the homework they are expected to complete the daily "bellwork" question. **It is a classroom procedure that your student will begin each class by copying the homework into his/her Planner and then completing the bellwork question of the day.**

Parents, if there is anything that I can do to help your child be successful, please do not hesitate to contact me. You may reach me at the following e-mail address, (heatleyh@santarosa.k12.fl.us) or by calling the school and leaving a message. The school phone number is 936-6040.

Please sign and return this page and return it to the front of the folder as a reference page.

Sincerely,

Mr. Harry Heatley
HNMS 8th Grade Science Teacher

I have read the previous letter and understand the rules and policies in Mr. Heatley's class.

_____ (Parent) email and phone _____

_____ (Student)

